

2026-2027
ACADEMIC YEAR



JUMEIRAH COLLEGE

PARENT HANDBOOK



A vibrant learning community that nurtures happy, confident and accomplished students who, through a commitment to academic and personal excellence, progress beyond limits.



+971 4 395 5524



www.gemsjc.com



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HANDBOOK

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Jumeirah College

WELCOME

Welcome to Jumeirah College

Dear Parents,

It is my pleasure to welcome you to the 2026-27 academic year at Jumeirah College.

Whether you are new to our community or a long-standing member of our JC family, I would like to extend my sincere thanks for the trust you place in us to guide, support, and educate your children.

Jumeirah College is proud to be recognised as one of the leading British curriculum schools in the region, not only for our outstanding academic results, but for the strength of our pastoral care, the breadth of our co-curricular programme, and our unwavering commitment to the holistic development of every student.

We are passionate about nurturing confident, compassionate, and globally minded young people who are equipped to thrive in a rapidly changing world.

At the heart of our ethos is a shared belief in high expectations, personal responsibility, and the power of partnership. We know that when schools and families work together, students flourish. This Parent Handbook is designed to support that partnership, providing clear information on our policies, procedures, expectations, and the daily life of the school.

Whether it's guidance on attendance, communication protocols, curriculum pathways or enrichment opportunities, you'll find all the key information you need here.

This year, we continue to build on our tradition of excellence while innovating for the future. With a continued focus on academic rigour, wellbeing, inclusion, and leadership development, we aim to offer every student a truly world-class educational experience.

Our staff are committed, talented, and deeply invested in the success and wellbeing of every child. But what makes our school truly exceptional is our students — their energy, ambition, kindness, and sense of purpose inspire us daily.

I look forward to the year ahead with great optimism and enthusiasm. Thank you for your continued support, and for the vital role you play in our shared mission to ensure every student at Jumeirah College achieves their full potential — academically, socially, and personally.

Warm regards,

Nick Brain
Mr Nick Brain
Principal



Summary of Term Dates 2026-2027

Winter Term 2026

First day of Term New Student Induction Monday 31 August and Tuesday 1 September
(Refer to the letter sent by the Registrar)

Year 7-10 and 12 Induction
New Students only Monday 31 August
(Refer to the letter sent by the Head of Year)

All Year 7 and 12 Tuesday 1 September
(Refer to the letter sent by the Head of Year)

All Students

Wednesday 2 September
(Refer to the Head of Year letter for timings)

Half Term

Monday 19 October - Friday 23 October (inclusive)

*National Commemoration Day
& UAE National Day Holiday

Wednesday 2 December - Friday 4 December

Last Day of Term

Friday 11 December

Spring Term 2027

Start of Term

Monday 4 January

*Start of Ramadan

Sunday 7 February

*Eid Al Fitr

Monday 8 March - Friday 12 March

Last Day of Term

Friday 2 April

Summer Term 2027

Start of Term

Monday 12 April

*Eid Al Adha

Monday 17 May - Tuesday 18 May

*Islamic New Year

Sunday 6 June

Last Day of Term

Friday 2 July

- All Islamic holidays are subject to confirmation from the Ministry of Education

Contact Details

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www.gemsjc.com

Postal Address

Jumeirah College
PO Box 74856
Dubai, UAE

Physical Address

Street 19
Al Safa 1
Dubai, UAE

College Timings

Monday to Thursday

07:30 – 07:45	Briefing
07:45 – 07:50	Registration
07:50 – 08:40	Period 1
08:40 – 09:30	Period 2
09:30 – 10:20	Period 3
10:20 – 10:40	Break
10:40 – 11:30	Period 4
11:30 – 12:20	Period 5
12:20 – 13:00	Lunch
13:00 – 13:30	Study Period
13:30 – 14:20	Period 6
14:20 – 15:10	Period 7

Friday

07:30 – 07:45	Briefing
07:45 – 07:50	Registration
07:50 – 08:40	Period 1
08:40 – 09:30	Period 2
09:30 – 09:50	Break
09:50 – 10:40	Period 3
10:40 – 11:30	Period 4

Please note: All students should be inside the College gates no later than by 7:42am, this is to enable all students to reach their form room before 7:45am.

During Ramadan

Monday to Thursday

08:15 – 08:30	Briefing
08:30 – 08:35	Registration
08:35 – 09:10	Period 1
09:10 – 09:45	Period 2
09:45 – 10:20	Period 3
10:20 – 10:35	Break
10:35 – 11:10	Period 4
11:10 – 11:45	Period 5
11:45 – 12:10	Lunch
12:10 – 12:20	Study Period
12:20 – 12:55	Period 6
12:55 – 13:30	Period 7

Friday

08:15 – 08:30	Briefing
08:30 – 08:35	Registration
08:35 – 09:15	Period 1
09:15 – 09:55	Period 2
09:55 – 10:10	Break
10:10 – 10:50	Period 3
10:50 – 11:30	Period 4

Please note: All students should be inside the College gates no later than by 8:27am, this is to enable all students to reach their form room before 8:30am.

College Information



Senior Leadership Team

Principal	Mr N Brain	Principal_jcd@gemsedu.com
Associate Principal	Mr R Kesterton	r.kesterton_jcd@gemsedu.com
Senior Vice-Principal	Mr S Pedder	s.pedder_jcd@gemsedu.com
Vice-Principal	Ms M Ryan	m.ryan_jcd@gemsedu.com
Assistant Principal	Mr P Tank	p.tank_jcd@gemsedu.com
Assistant Principal	Mr M Cahalane	m.cahalane_jcd@gemsedu.com
Assistant Principal	Ms N Ford	n.hinken_jcd@gemsedu.com
Assistant Principal	Mr A Kinsey	a.kinsey_jcd@gemsedu.com
Assistant Principal	Ms A Chaudhry	a.chaudhry_jcd@gemsedu.com
Senior Teacher	Ms S Wardell	s.wardell_jcd@gemsedu.com
Head of Inclusion	Ms F Nic Conmara	f.nicconmara_jcd@gemsedu.com

Pastoral Team

Head of Year 7	Ms M Scott	m.scott_jcd@gemsedu.com
Head of Year 8	Mr J Woolcock	j.woolcock_jcd@gemsedu.com
Deputy Head of Year 7 & 8	Ms C Walsh	c.walsh_jcd@gemsedu.com
Head of Year 9	Ms S Burrows	s.burrows_jcd@gemsedu.com
Head of Year 10	Mr T Connall	t.connall_jcd@gemsedu.com
Deputy Head of Year 9 & 10	Ms M Ponton	m.ponton_jcd@gemsedu.com
Head of Year 11	Ms L Radcliffe	lradcliffe_jcd@gemsedu.com
Deputy Head of Year 11	Ms M Ames	m.ames_jcd@gemsedu.com
Head of Year 12	Ms M Brady	m.brady_jcd@gemsedu.com
Head of Year 13	Ms A Balfe	a.balfe_jcd@gemsedu.com
Deputy Head of Year 12 & 13	Ms N Parchment	n.parchment_jcd@gemsedu.com
Head of Sixth Form	Ms A Chaudhry	a.chaudhry_jcd@gemsedu.com
Student Counsellor	Ms K Sam	k.sam_jcd@gemsedu.com
Student Counsellor	Ms N Kesterton	n.kesterton_jcd@gemsedu.com

College Post Holders

Head of Inclusion	Ms F Nic Conmara	f.nicconmara_jcd@gemsedu.com
National Studies Coordinator	Mr T Connall	t.connall_jcd@gemsedu.com
International Award Scheme	Mr G Hume (Bronze)	g.hume_jcd@gemsedu.com
	Mr Z Noor (Silver/Gold)	z.noor_jcd@gemsedu.com
Educational Visits Coordinator	Mr M Cahalane	m.cahalane_jcd@gemsedu.com
Extra-Curricular Activities Coordinator	Mr M Cahalane	m.cahalane_jcd@gemsedu.com
Academic Enrichment Coordinator	Ms A Tabor	a.tabor_jcd@gemsedu.com

Medical Team

	Nurse Baretto	j.baretto_jcd@gemsedu.com
Nursing Team	Nurse Yadav	p.yadav_jcd@gemsedu.com
	Nurse Laude	c.laude_jcd@gemsedu.com
Doctor	Doctor Benish	s.benish_jcd@gemsedu.com

- Kindly note email is a preferred method of communication as staff are in lessons during the day.
- Please be advised that staff have a 24 hours in which to respond.

Careers Team

Careers Counsellor	Ms J Howes	j.howes_jcd@gemsedu.com
Careers Counsellor	Ms S Prince	s.prince_jcd@gemsedu.com
Careers Counsellor	Ms E Norman-Hunkin	e.normanhunkin_jcd@gemsedu.com

Arabic and Islamic

Head of Arabic & Islamic A	Mr M Nabhan	m.nabhan_jcd@gemsedu.com
Head of Arabic & Islamic B	Mr W Hegazi	w.hegazi_jcd@gemsedu.com
Teacher	Mr M Afzal	m.afzal_jcd@gemsedu.com
Teacher	Mr A Ismail	a.ahmedmohamed_jcd@gemsedu.com
Teacher	Mr A Mansour	a.mahmoud_jcd@gemsedu.com
Teacher	Ms A Ghalab	a.ghalab_jcd@gemsedu.com
Teacher	Ms F Mesbah	f.mesbah_jcd@gemsedu.com
Teacher	Mr H Fouad	h.fouad_jcd@gemsedu.com
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Teacher	Mr H Saleh	h.saleh_jcd@gemsedu.com
Teacher	Ms S El Waer	s.elwaer_jcd@gemsedu.com
Assistant Teacher	Mr A Shalaby	a.shalaby_jcd@gemsedu.com

Art and Photography

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Teacher	Ms C Davidson	c.davidson_jcd@gemsedu.com
Teacher	Mr S Johnson	s.johnson_jcd@gemsedu.com
Teacher	Ms C Roberts	c.roberts_jcd@gemsedu.com

Business and Economics

Head of Business & Economics	Mr M Squires	m.squires_jcd@gemsedu.com
Teacher	Miss A O'Keefe	a.okeefe_jcd@gemsedu.com
Teacher	Mr D Routley	d.routley_jcd@gemsedu.com
Teacher	Mr D Adams	d.adams_jcd@gemsedu.com
Teacher	Ms S Cockcroft	s.cockcroft_jcd@gemsedu.com
Teacher	Ms M Ryan	m.ryan_jcd@gemsedu.com
Teacher	Mr M Hassan	m.hassan_jcd@gemsedu.com
Teacher	Mr T Pouchly	t.pouchly_jcd@gemsedu.com
Teacher	Mr P Mesceke	p.mesceke_jcd@gemsedu.com

Design Technology

Head of Design Technology	Mr M Howe	m.howe_jcd@gemsedu.com
Teacher	Ms C Huyton	c.huyton_jcd@gemsedu.com
Teacher	Mr D McLoughlin	d.mcloughlin_jcd@gemsedu.com
Teacher	Mr M Cahalane	m.cahalane_jcd@gemsedu.com

Drama

Head of Drama	Ms K Pegna	k.pegna_jcd@gemsedu.com
Teacher	Ms M Ponton	m.ponton_jcd@gemsedu.com
Teacher	Ms M Scott	m.scott_jcd@gemsedu.com

Food Technology

Head of Food Technology	Ms E Gilmour	e.gilmour_jcd@gemsedu.com
Teacher	Ms B Stevenson	b.stevenson_jcd@gemsedu.com

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- Please be advised that staff have a 24 hours in which to respond.

English and Media Studies

Head of English	Ms K Trotman	k.trotman_jcd@gemsedu.com
Head of Media Studies	Ms G Roberts	g.roberts_jcd@gemsedu.com
Teacher	Ms R Johnston	r.johnston_jcd@gemsedu.com
Teacher	Ms B Lynch	b.lynch_jcd@gemsedu.com
Teacher	Mr C Rambellas	c.rambellasroc_jcd@gemsedu.com
Teacher	Ms L Draper	l.draper_jcd@gemsedu.com
Teacher	Ms N Parchment	n.parchment_jcd@gemsedu.com
Teacher	Mr R Simpson	r.simpson_jcd@gemsedu.com
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Teacher	Ms E Hall	e.hall_jcd@gemsedu.com
Teacher	Ms J Hodgson	j.hodgson_jcd@gemsedu.com
Teacher	Ms G Baker	g.baker_jcd@gemsedu.com

Geography

Head of Geography	Ms S Pountain	s.hallam_jcd@gemsedu.com
Teacher	Ms C Walsh	c.walsh_jcd@gemsedu.com
Teacher	Mr J Woolcock	j.woolcock_jcd@gemsedu.com
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History and Politics

Head of History & Politics	Mr W G Rodgers	w.rodgers_jcd@gemsedu.com
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Teacher	Ms M Brady	m.brady_jcd@gemsedu.com
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Teacher	Ms A Chaudhry	a.chaudhry_jcd@gemsedu.com

ICT and Computer Science

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Teacher	Mr T Connall	t.connall_jcd@gemsedu.com
Teacher	Mr Y Ahmad	y.ahmad_jcd@gemsedu.com
Teacher	Ms R Way	r.way_jcd@gemsedu.com

Maths

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Teacher	Mr N Stewart	n.stewart_jcd@gemsedu.com
Teacher	Mr J Othman	j.othman_jcd@gemsedu.com
Teacher	Mr A Banton	a.banton_jcd@gemsedu.com
Teacher	Mr D Iteye-Obi	d.iteyeobi_jcd@gemsedu.com
Teacher	Mr D Williams	d.williams_jcd@gemsedu.com
Teacher	Ms F Khanam	f.khanam_jcd@gemsedu.com
Teacher	Mr G Turner	g.turner_jcd@gemsedu.com

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Maths (continued)

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Teacher	Miss A Cunningham	a.cunningham_jcd@gemsedu.com
Teacher	Ms N Ford	n.ford_jcd@gemsedu.com
Teacher	Ms L Orr	l.orr_jcd@gemsedu.com
Teacher	Mr Z Noor	z.noor_jcd@gemsedu.com
Teacher	Ms C Martin	c.martin_jcd@gemsedu.com
Teacher	Mr B Orr	b.orr_jcd@gemsedu.com
Teacher	Mr A Hassan	a.hassan_jcd@gemsedu.com
Teacher	Mr T Eveleigh	t.eveleigh_jcd@gemsedu.com

Modern Foreign Languages

Head of MFL	Ms F Temple-Smith	f.templesmith_jcd@gemsedu.com
Teacher	Ms S Poneskis	s.poneskis_jcd@gemsedu.com
Teacher	Ms V White	v.white_jcd@gemsedu.com
Teacher	Ms L Trivic	l.trivic_jcd@gemsedu.com
Teacher	Mr E Dowling	e.dowling_jcd@gemsedu.com
Teacher	Ms L Cañadillas Perea	l.canadillaspe_jcd@gemsedu.com

Music

Head of Music	Ms L James	l.james_jcd@gemsedu.com
Teacher	Ms A Ramanouskaya	a.ramanouskaya_jcd@gemsedu.com
Teacher	Ms B Milford	b.milford_jcd@gemsedu.com

Physical Education/Sport

Director of Sport	Mr M Dooling	m.dooling_jcd@gemsedu.com
Assistant Director of Sport	Ms A Withers-Choules	a.witherschoul_jcd@gemsedu.com
Head of PE	Ms S Wardell	s.wardell_jcd@gemsedu.com
Acting Head of PE	Mr M Farrington	m.farrington_jcd@gemsedu.com
Teacher	Mr S Pedder	s.pedder_jcd@gemsedu.com
Teacher	Mr K Anderson	k.anderson_jcd@gemsedu.com
Teacher	Mr M Richards	m.richards_jcd@gemsedu.com
Teacher	Ms R Muir	r.muir_jcd@gemsedu.com
Teacher	Ms B Davies	b.davies_jcd@gemsedu.com
Teacher	Mr M Young	m.young_jcd@gemsedu.com
Teacher	Ms A North	a.north_jcd@gemsedu.com
Swim Coach	Mr S Khedimi	s.khedimi_jcd@gemsedu.com

Psychology and Sociology

Head of Psychology	Ms C Quilliam	c.quilliam_jcd@gemsedu.com
Teacher	Ms J Enirayetan	j.enirayetan_jcd@gemsedu.com
Teacher	Ms J Thompson	j.thompson_jcd@gemsedu.com
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Science

Head of Science	Mr A Khan	a.khan_jcd@gemsedu.com
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Teacher	Ms S Shoa	s.shoa_jcd@gemsedu.com
Teacher	Mr J Beeley	j.beeley_jcd@gemsedu.com
Teacher	Ms M Marmar	m.marmar_jcd@gemsedu.com
Teacher	Ms M Khan	m.khan_jcd@gemsedu.com
Teacher	Mr D Holmes	d.holmes_jcd@gemsedu.com
Teacher	Miss N Aslam	n.aslam_jcd@gemsedu.com
Teacher	Ms R Powell	r.powell_jcd@gemsedu.com
Teacher	Ms S Aziz	s.aziz_jcd@gemsedu.com
Teacher	Ms S Johal	s.johal_jcd@gemsedu.com
Teacher	Ms S Melia	s.daghmouimelia_jcd@gemsedu.com
Teacher	Mr L Ashton	lashton_jcd@gemsedu.com
Teacher	Mr A Khan	a.khan_jcd@gemsedu.com
Teacher	Mr D Hagar	d.hagar_jcd@gemsedu.com
Teacher	Ms Y Liu	y.liu_jcd@gemsedu.com
Teacher	Ms A Holloway	a.holloway_jcd@gemsedu.com

Inclusion

Head of Inclusion	Ms F Nic Conmara	f.nicconmara_jcd@gemsedu.com
SENCO	Ms D Fitzpatrick	d.fitzpatrick_jcd@gemsedu.com
SENCO	Ms F Farouk	f.farouk_jcd@gemsedu.com
Teacher	Ms J Bakhda	j.bakhda_jcd@gemsedu.com
Teacher	Ms A Mehmedinovic	a.mehmedinovic_jcd@gemsedu.com
Teacher	Ms K Hanson	k.wilson_jcd@gemsedu.com
Teacher	Ms D Allan	d.allan_jcd@gemsedu.com

Administration

Academic Secretary	Ms C Macaraeg	c.macaraeg_jcd@gemsedu.com
Admissions/Registrar	Ms S Rycroft	s.rycroft_jcd@gemsedu.com
Admissions Secretary	Ms K Wilfred	k.wilfred_jcd@gemsedu.com
Data Manager	Ms L Pollard	l.pollard_jcd@gemsedu.com
Examinations Officer	Ms E Davenport	e.davenport_jcd@gemsedu.com
Examinations & Admin Assistant	Ms R Zain	r.zain_jcd@gemsedu.com
Human Resources	Ms B Farrell	b.farrell_jcd@gemsedu.com
Librarian	Ms N Zatschkowitsch	n.zatschkowitsch_jcd@gemsedu.com
Library Assistant	Ms. M Habil	m.habil_jcd@gemsedu.com
PA to Principal	Ms L Kidd	l.kidd_jcd@gemsedu.com
Parent Relations Executive		
	Ms D Mills	
Reception	Ms G Curley	jcd_reception@gemsedu.com
	Ms F Almuhairei	
Sixth Form Administrator	Ms N Ihetu	n.ihetu_jcd@gemsedu.com

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- Please be advised that staff have a 24 hours in which to respond.



Jumeirah College

INFORMATION

Safeguarding & Child Protection



If you have any concerns for the safety and welfare of one of our students, any of our safeguarding team can be contacted by:

Telephone: 04 3955 524

Email: safeguarding_jcd@gemsedu.com

Designated Safeguarding Lead



Mr Pedder
Vice-Principal

Deputy Designated Safeguarding Leads



Ms Ryan
Vice-Principal



Mr Woolcock
Head of Year 7

School Counsellors



Ms Krupa
Student Counsellor



Ms Kesterton
Student Counsellor

Wider Safeguarding Team



Mr Cahalane



Ms Ford



Mr Kinsey



Mr Dooling



Ms Pegna



Ms Nic Conmara



Ms Quillam



Ms Scott



Ms Burrows



Mr Connall



Ms Radcliffe



Ms Balfe



Ms Brady



Ms Walsh



Ms Powell



Ms Parchment



Ms Perea



Ms Enirayetan

Out of School Hours

UAE Ministry of Interior - Child Protection Center:
Dubai Police Child Protection Hotline:
Dubai Foundation for Woman and Children (DFWAC):
Community Development Authority
MOEs Ministry of Education Child Protection Unit

Telephone 116-111
Telephone 800-243
Telephone 800-111
Telephone 800-988
Telephone 800-85

www.safechild.ae
www.dubaipolice.gov.ae
www.dfwac.ae
www.cda.gov.ae
www.moe.gov.ae

Attendance & Absences

Research shows that attendance and punctuality are the single most important factors in school success. Absence will impact upon a student's ability to maximise their potential. Occasionally there may be times when absence is unavoidable, and on these occasions, it will be the student's responsibility to catch up on all work missed. KHDA expectations include an attendance rate of over 98%.

For planned absences parents must submit a request in writing to the relevant Head of Year with as much notice as possible. If approved, the information will be updated on our electronic registers. Please note, we are restricted by the KHDA as to what we can authorise as absence in term time. We ask that all holidays are taken outside of term time only and do not extend beyond this. Similarly, all medical appointments should ideally be made outside College working hours. For unplanned absences an email should be sent to the Form Tutor before 7.45am on the day of absence.

No student may leave the College premises without parental permission until the end of the College day for safeguarding purposes. If there is a need to collect your child(ren) during the day, you will need to collect them in person from Reception.

Band	Outstanding	Good	Adequate	Inadequate
%	98% or above	96% - 97.9%	92%95.9%	Less than 92%
What does this mean?	Well done. According to the Dubai School Inspection Bureau, your attendance percentage is outstanding. This will make it more likely that your progress will be outstanding. Research shows that attainment and attendance are very closely linked.	According to the Dubai School Inspection Bureau, your attendance percentage is good. Over the academic year, this equates to being absent for more than 3.5 days and missing more than 21 lessons.	According to the Dubai School Inspection Bureau, your attendance percentage is adequate. Over the academic year, this equates to being absent for more than 7 days and missing more than 42 lessons. Catching up with missed work is not an effective substitute for attending lessons.	According to the Dubai School Inspection Bureau, you have inadequate attendance. Over the academic year, this equates to being absent for more than 14 days and missing more than 84 lessons. Your progress and attainment will be seriously affected by your missed lessons.
What to expect	Praise from your Form Tutor and Head of Year. Termly certificate awarded in formal Year Assemblies for % attendance. Entered into the termly prize draw for 100% attendance. Outstanding progress and attainment.	Discussion with Form Tutor. Set targets to improve your attendance. Catch up missed work.	Email home from your Form Tutor. Set targets to improve your attendance. Catch up with missed work.	Parental meeting with Form Tutor and Head of Year. Set targets to improve your attendance. Attend termly intervention workshops with Head of Year. Catch up with missed work.

Attendance for assessments

On days when class assessments or mocks (outside of formal examination windows) are scheduled, students are required to attend school for the full day. Students are not permitted to sign in after the start of the school day in order to take an assessment, nor are they permitted to sign out after completing an assessment. Students who do not meet these expectations will forfeit the opportunity to complete the assessment.

Punctuality

As a College we believe that punctuality displays a person's respect for people and time. Being punctual is an indication that you are a reliable person and respectful of others. It is important to set positive patterns for the future and the development of such habits develop at a young age.

All students should have passed through the entrance gates at the latest by 7:42am. The back gate will also close at 7:42am and students who arrive after this time will be recorded as late.

Sanctions for late arrival are as follows:

- 2 x lates in one week - Tuesday after school pastoral detention
- 4 x lates in one month - Tuesday after school pastoral detention

Pastoral detentions take place on Tuesday afternoons from 3pm-4pm and students must bring a reading book. Students will not be allowed on their devices during this time. Detentions are supervised by the Pastoral Team.

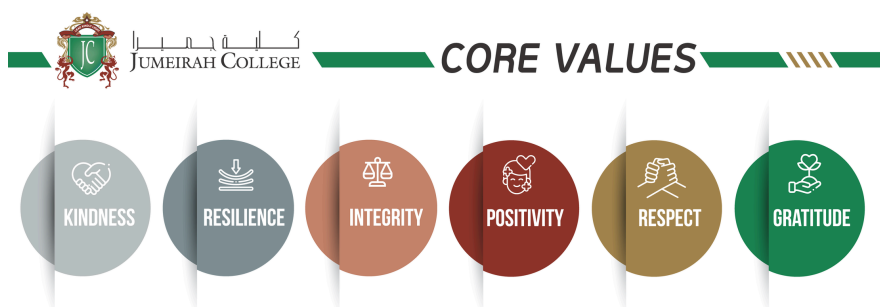
A persistent pattern of lateness could result in a short-term exclusion from the College or eventual non-enrolment for the following academic year.

Expectations

At Jumeirah College, we are proud to be part of a close knit, caring, and supportive community. To help maintain this positive environment for all our students, staff, and families, we have a set of guidelines in place. These are designed to support the wellbeing and success of everyone, and while they may occasionally require some individual compromise, they ensure the best possible experience for the whole school community.

We are committed to maintaining high standards of behaviour so that our school remains a respectful, safe, and supportive place for learning. We want every student to feel secure and valued, and to thrive in an environment where they can grow both academically and personally. The following principles and guidelines are in place to help us achieve this goal together.

- Every effort will be made to encourage, recognise and reward positive behaviour.
- Respect, politeness and co-operation towards everyone within the College environment and beyond is a core expectation.
- The willingness to work to the best of your ability is the standard.
- Positive behaviour, both in and on the way to and from College is expected of all.
- Attendance at all classes is mandatory.
- Punctuality to class is essential.
- For safety reasons, students walk on the right-hand side of corridors.
- We expect high standards of personal appearance and dress at all times.
- Consideration of other people and respect for their property and feelings is a must.
- Students should go out of their way to support and help their peers, younger students and guests to the College.
- All personal relationships must be conducted with discretion. Displays of affection in public places do not fit with the local customs and culture of Dubai. The College is a working public community and conspicuous displays of affection should not occur.
- Coarse or inappropriate language is not to be used in the College.
- Compliance with the UAE law is expected at all times.
- Parents will be kept fully advised of any concerns and the College will seek to involve parents in strategies to support students experiencing difficulties.
- Behaviour that jeopardises the learning, safety or sense of security of other students or which brings the College into disrepute is not accepted.
- All members of the College community should strive to make the most of every opportunity to develop and grow as learners and individuals.
- High standards of digital citizenship are always maintained as outlined in the DDAUA.



Expectations

Mobile Phone Policy

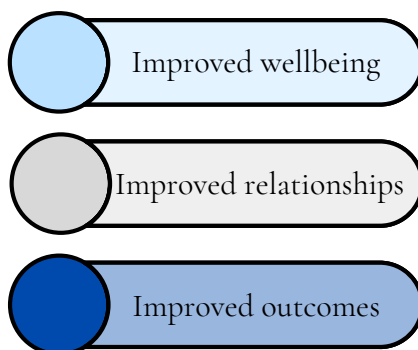
To support a focused, respectful, and distraction-free environment, **the use of mobile phones is not permitted anywhere on site during the school day.**

Phones must be switched off on entry through the school gates and stored out of sight unless explicitly required for learning purposes and authorised by a staff member. Parents should contact staff via email or Reception via phone if they need to get in contact with their son or daughter. Students should go to reception if they need to phone their parents,

Breaches of this policy will result in confiscation and disciplinary action.

- Stage 1 – Phone confiscated and must be collected by a parent.
- Stage 2 – Phone confiscated and must be collected by a parent, and after school pastoral detention.
- Stage 3 – Phone confiscated and must be collected by a parent, and internal suspension.
- Stage 4 – Phone confiscated and must be collected by a parent, and external suspension.

Please note that Apple Pay will not be available. Students must bring a physical card or cash to pay for items at the canteen.



*67% of teens report
losing sleep due to
late-night
phone/internet use.*

*49% of students admit they're
distracted by phones, and 20% use
them for non-academic activities
during the school day.*

*Nearly half (49%) of teens
say they're online "almost
constantly", up from 24% a
decade ago.*



Mobile Phone Policy

Curriculum

The curriculum at Jumeirah College is organised into three key stages:

- Key Stage 3 Years 7-9 11-14 years old
- Key Stage 4 Years 10-11 14-16 years old
- Key Stage 5 Years 12-13 16-18 years old (also referred to as Sixth Form)

The English National Curriculum specifies subjects to be studied up to the end of Key Stage 3- During Key Stage 4 most students undertake two years of study for the General Certificate of Secondary Education (GCSEs) in English Language, English Literature, Mathematics, Biology, Chemistry and Physics and an additional four options from a wide range of subjects. In the Sixth Form (KS5) students traditionally choose 3 A Level subjects, with some students opting to study more if they meet a threshold GCSE grade profile.

Arabic & Islamic Education

In July of 2020 the Ministry of Education announced that they wished to align the Arabic and Islamic Curriculums across all international schools. To that end the ministry tasked schools with delivering Arabic for all students up to the end of Year 10, Arabic for natives up to the end of Year 13, and Islamic for all Muslim students up to the end of Year 13. The changes are summarised below:

- Ministry Arabic is compulsory for all non-first language speakers up to the end of Year 10 - 3 periods a week.
- Arabic for first language speakers (i.e. all Arabic passport holders) is compulsory up to the end of Year 13 - 160 minutes per week.
- Islamic is compulsory for all Muslim students (i.e. those registered as Muslim) up to the end of Year 13- 80 minutes per week. For non-Arabs, Islamic is taught in English. For Arabs, Islamic is taught in Arabic.

At the same time, non-Muslim students undertake one Study Skills lesson per week to further enhance their learning abilities and to support their development as lifelong learners.

Assessment and Reporting

Despite enjoying results which consistently place us in the top percentile for both GCSE and A Level, we are constantly seeking to improve our processes and their functionality and transparency. Therefore, we made a substantial change to our assessment and reporting strategies in September 2024 based on feedback from KHDA and Mr. Brain's previous experience in the UK:

- Our Key Stage 3 assessments are now aligned to the GCSE 1-9 grading system via Stanines (GCSE grades are themselves Stanines).
- Students are assigned a Stanine target based on their CAT4 profile, all available assessment data and ongoing teacher assessments – the Stanine represents a potential GCSE grade that a student is capable of aiming for at the end of Year 11.
- This places students on a Stanine flightpath for the 5 years of Key Stage 3 and 4, up to the end of GCSEs in Year 11.
- These targets are regularly reviewed to ensure they remain realistic/ambitious and are aligned to the assessment data.
- Student performance in lessons and assessments is then compared with the students' Stanine target to identify any gaps in performance.
- Gaps between the grades can be a cause for intervention or celebration.

Educational Visits*

Each student will have the opportunity to participate in a range of educational visits. These are mapped against the curriculum and aim to ensure our students have access to opportunities to challenge and develop themselves beyond the classroom. The educational visits booklet will be emailed to you and is also published on the College website.

**Students will only be eligible to sign up for International Educational Trips if they meet the criteria in the trips booklet.*

Jumeirah College past school trips include visits to the following countries: Austria, Borneo, Cambodia, China, France, Italy, Japan, Kenya, Nepal, South Korea, Sri Lanka, Tanzania, United Arab Emirates (residential), United Kingdom, United States and Switzerland.

Extracurricular Activities (ECAs)

Each term there is a wide range of extracurricular activities available that students are encouraged to undertake and enjoy. This list evolves each term based on student voice and interest. It is recommended that students further develop existing skills and interests as well as exploring new opportunities and challenges by committing to at least two different activities each week per term. They may of course take part in as many more than this as they wish. Details of the extracurricular programme are posted on the website and communicated through the tutor teams at the beginning of each College term. Below please find some examples of the activities we run:

Sports, Health and Fitness

- Athletics
- Football
- Cricket
- Basketball
- Running Club
- Netball
- Swimming
- Dance Club
- Triathlon Club
- Duathlon Club
- Water Polo
- Table Tennis
- Bounce
- Diving
- Tennis
- Rugby
- Volleyball
- Sailing
- Dodgeball
- HIIT
- CrossFit
- Gym Club
- Horse riding
- Martial Arts
- Spin Sisters
- Yoga
- Badminton

The Arts

- Drama Productions
- Music Concerts
- Junior/Senior Choir
- Competition Choir
- Orchestra
- Guitar
- Drawing/Painting Club
- Music Tech
- Ukulele Club
- Trinity Exams
- Music Theory
- Calligraphy
- Canvas Club
- Craft Club/Embroidery
- Photography
- Pottery/Textiles Club
- Crochet Club
- Bollywood Dance
- Contemporary Dance
- Water Colour Club

Academic Enrichment

- MUN
- World Scholars Cup
- Junior/Senior Debating
- Maths Club
- French Native speakers
- Arabic Support
- French Debating
- Book Clubs
- Space and Astronomy Club
- Maths Challenge
- Readers Cup
- EPQ
- Chess Club
- Engineering Club
- Robotics
- Artificial Intelligence Clubs
- Meditation
- TedX
- History and Politics Society
- Business and Economics Journal

International Award

- Bronze
- Silver
- Gold
- Junior Duke Programme



Essential Documents

The below documents must be submitted to the Jumeirah College Admissions department before the student joins the College. Failure to submit the documents may result in your child not being registered with the Knowledge and Human Development Authority (KHDA) and therefore not being able to attend Jumeirah College under the instruction of the Ministry of Education.

Documents required by the Knowledge and Human Development Authority (KHDA)

- Original Transfer Certificate (leaving from previous school)
- Copy of Student's passport x 1
- Copy of Sponsor Parent's passport x 1
- Emirates ID card (front and back) of Sponsor Parent x 1
- Emirates ID card (front and back) of student x 1



This documentation is required at the time of offer acceptance in order to complete your son/daughter's enrolment. Once these documents are returned and your son/daughter is enrolled, please ensure you inform us of any changes to your son/daughter's contact details. Please notify the nurse of any changes to your son/daughter's health.

Should a new passport and/or Emirates ID Card be obtained for the student and/or sponsor parent, please provide a copy without delay.

Parent School Contract

The Knowledge and Human Development Authority (KHDA) recently introduced an initiative called The Parent/School Contract. This contract has been introduced to ensure that through clarity and transparency, schools and parents are aware of their duties and responsibilities towards each other and towards their children. It benefits both schools and families by clearly identifying agreed terms and conditions in the form of a contract; these terms and conditions stipulated in the contract will also be a reference for dispute resolution. KHDA will uphold the agreement stipulated in the contract when a party refers a matter to KHDA for deliberation and endorsement. Families are encouraged to read the contract carefully and seek clarification regarding any queries prior to signing it.

The school will prepare the contract for each new student and it will be forwarded to parents in digital format to read and sign, once registered with the KHDA.

Thank you in advance for your assistance in completing the contract signing.

Student ID Cards

Each student will be issued an ID card in Term 1. Please note that the replacement fee is 25 AED. This card is used to pay at the canteen. Parents can load money onto it via the GEMS connect app.

House System

As well as being a part of the Jumeirah College community, each student is a member of one of our four Houses: Fihri (green), Majid (yellow), Gibran (blue) and Sina (red). In each year group 7-13 there are two equal halves to the cohort, each with a form group for each House.

The House Captains are Year 13 students by appointment, following a rigorous selection process. In each year group there are also House Representatives who work with the House Captains to coordinate whole College events as well as their own year group specific events. Each house has a staff leader called the Head of House, who is responsible for the organisation and programme of events across the academic year. In addition to Year and Whole College assemblies, regular house assemblies take place each term coordinated by the student leaders.

FIHRI



GIBRAN



MAJID



SINA



HEADS OF HOUSE



Ms Baker



Ms Thompson



TBC



Ms Aziz

Library

The library is open throughout the school day, including every lunch period and until 16:30 from Monday to Thursday, and until 12:30 on Fridays. Students can borrow up to 4 items (6 for Sixth Form) for two weeks at a time and all books will be stamped with a due date. To find a book's availability and location in the library, students can use the designated library computer.

Books can be borrowed during Half-term-, Spring- and Winter breaks. However, all books must be returned before the Summer break (before the end of the academic year). If a book is not returned on time, overdue notices will be sent via email. If a book is lost or badly damaged, the family will be asked to replace the book. Should a student have an overdue library book, no books will be allowed to be borrowed until that book has been returned or the book has been replaced.

Ms. Nina Zatschkowitsch and her team are available to assist with research or help find new authors or books that students may enjoy reading. Suggestions for new library purchases are highly appreciated.



Inclusion at Jumeirah College

"Inclusive education is not a project or an initiative. It is the progressive development of attitudes, behaviours, systems and beliefs that enable inclusive education to become a norm that underpins school culture and is reflected in the everyday life of the school community."

Dubai Inclusive Education Policy Framework

At Jumeirah College, inclusion is central to our commitment to ensuring that every student can access learning, participate fully in school life, and progress beyond limitations.

We recognise that students learn in different ways and that some may require additional support. Students may experience challenges in areas such as:

Learning and Academic Access

- Reading, comprehension, or processing complex information
- Organising thoughts and expressing ideas in writing
- Understanding abstract concepts in subjects such as Math or Science
- Memory, attention, processing speed, or executive functioning
- Managing workload, organisation, and assessment demands

Communication and Participation

- Understanding and following instructions
- Social communication and group interaction
- Sustaining attention and engagement in lessons
- Developing independence and self-advocacy

Our Inclusion Team

The Inclusion Department is led by **Ms. Fionnuala Nic Conmara, Head of Inclusion**, supported by a team of Learning Support Teachers and Learning Support Assistants.

The team works closely with students, parents, teachers, pastoral staff, and external specialists to identify barriers to learning and provide appropriate support.

Support may include:

- Classroom strategies
- Small-group or individual intervention
- Literacy, numeracy, and executive functioning support
- In-class support where appropriate
- Exam access arrangements in line with JCQ regulations
- Guidance for teachers on inclusive practice

Identification and Support

Students' needs may be identified through:

- Teacher observations
- Parent or student concerns
- Assessment data and screening
- Specialist reports from external professionals

Early identification allows targeted support to be implemented and reviewed regularly to ensure students make progress.

Contacting Us

Parents are encouraged to contact **Ms Fionnuala Nic Conmara, Head of Inclusion**, (f.niccomara_jcd@gemsedu.com) if they have concerns regarding their child's learning, access to the curriculum, or additional support needs. Early communication allows us to explore concerns, gather information, and work collaboratively to ensure appropriate support is in place.

Strong partnerships between school and home are central to effective inclusion and student success.

At Jumeirah College, we celebrate diversity and believe that **difference is a strength**. Our goal is to ensure every student feels supported, included, and empowered to succeed.

Exam Support
and Access
Arrangements

English
Language
Support

Reading
Comprehension
Support

Social and
Emotional
Support

Home
Learning
Support

More and
Exceptionally
Able Support

Autism, ADHD, ADD,
ODD and
Communication
Support

Dyslexia
Dyspraxia
Dyscalculia
Dysgraphia
Support

Inclusion



Lost Property & Medical Center

Lost Property

Inevitably some students occasionally leave items at home or misplace them around the College. For items that are left at home but required that day at College, parents may arrange for them to be delivered to Reception for the student to collect. All belongings must be clearly labelled. Items misplaced in College, once handed in, will be stored in the following locations:

Lost Property Boxes

Four containers located near Reception for uniform, PE kit, bags and other labelled items. Students may search to find lost items here. The Jumeirah College Partnership (JCP) kindly sort through the containers once a month and display the unclaimed items near the canteen on Thursdays.

Reception

Any valuable items can be stored at Reception. We strongly recommend that electrical/valuable items, including BYOD are only brought into College when required for the curriculum, as outlined in the DDAUA and that lockers are used to store these valuable items.

Medical Centre

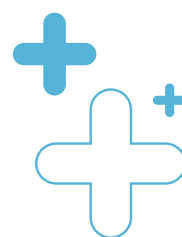
We have full-time registered College Nurses and a Doctor who administer first aid, should students be taken ill or involved in an accident, they also provide routine health screenings.

Health records are kept in College for every student in accordance with UAE Department of Health and Medical Services' College Health Regulations. Medical examinations are non-invasive and carried out by the College Nurses and the Doctor during students' first year at the College and periodically in accordance with the Department of Health and Medical Services' schedule, (all new students, students in Years 7 and 9, and College leavers). Any medical abnormalities will be noted, you will be notified and, if necessary, your child will be referred for further assessment. Vaccination records are requested by the College. Vaccination advice can be offered and the College provides an immunisation programme in line with the Dubai Health Authority requirements. Travel vaccinations are not offered at the College.

If your son/daughter needs to visit the Medical Room during lessons, the subject teacher's permission must be secured. However, it is preferable that students requiring medical advice/assistance do so during break or lunch time wherever possible. If your child requires medication during the College day this must be handed to the College Nurse with written instructions at the start of the day for safe storage and supervised administering. In the event of an emergency, you will be contacted and asked to collect your child from College. If we are unable to contact you, your child will be taken to the doctor/hospital that you specify on the Medical Information Form enclosed, for diagnosis and treatment. Efforts to contact you will continue.

Should you have any medical enquiries, Please make contact via:

+971 (4) 395 5524 or
Health_jcd@gemsedu.com.



Pastoral Team

Each year group is led by a Head of Year who is responsible for the overall development and progress of each student. There are 12 tutor groups for each year, each led by a Form Tutor who registers the students twice daily, delivers the social studies curriculum and monitors and supports students' academic and personal progress. The Form Tutor will be the main point of contact at the College for parents with queries, concerns or suggestions.



Head of Year 7
Ms Scott



Head of Year 8
Mr Woolcock



Deputy Head of
Year 7 and 8
Ms Walsh



Head of Year 9
Ms Burrows



Assistant Principal
Head of Key Stage 3
Ms Ford



Vice-Principal
Mr Pedder



Head of Year 10
Mr Connall



Deputy Head of
Year 9 and 10
Ms Ponton



Head of Year 11
Ms Radcliffe



Deputy Head of
Year 11
Ms Ames



Assistant Principal
Head of Key Stage 4
Mr Kinsey



Vice-Principal
Mr Pedder



Head of Year 12
Ms Brady



Head of Year 13
Ms Balfe



Deputy Head of
Year 12 and 13
Ms Parchment



Assistant Principal
Head of Sixth Form
Ms Chaudhry



Vice-Principal
Mr Pedder

Parental Engagement

We truly value the vital role parents play in a child's education. We see you as essential partners in your child's learning journey, and by working together, we aim to help every student grow in knowledge, skills, and confidence.

To support this partnership, many departments offer a variety of activities throughout the year for parents who would like to be actively involved. In addition, we have three reporting cycles and two Parent Teacher Consultation (PTC) events each academic year. These provide meaningful opportunities for parents, teachers, and students to come together, reflect on progress, and plan the next steps for continued growth and success.

Student Wellbeing

Our two Counsellors are happy to welcome all members of our school community to support their wellbeing needs.



Ms Sam



Ms Kesterton



Bruno

Careers Advice

Our inclusive programme of support is designed to prepare students for a range of competitive pathways and the world of work. In addition to a weekly bespoke PSE/Careers programme, students are assigned to a designated career counsellor, accessing 1-1 support and guidance throughout their academic journey.

Workshops include: course and subject research eg. GCSE/A Level options, Super Curricular exploration, Oxbridge, Ivy League, Med Soc, Application Writing eg. Personal Statement / Common App / Studielink, UCs, Scholarships, Summer Programs, CV Writing, LinkedIn Profile building, Professional Development Skills and Work Experience support. Regular Careers events include: fairs, visits and talks from universities around the world, career insight sessions from industry specialists, alumni discussions, Oxbridge Art of Talk ECA, medicine Med Soc and Medicine MMI event, university and workplace interview support and Higher Education Day.

As a school, we utilise Unifrog, an online platform designed to help students explore educational and career pathways, make informed decisions, and confidently manage their university and pathway applications.

In addition to the provision above, we also support our families with the following careers-related initiatives including: Careers Clinic, Emirati Outreach Programme, monthly Masterclass sessions for parents (eg. Home Status, Unifrog), the use of Unifrog psychometric testing, access to Unifrog platform with the latest career and course information, weekly Careers Bulletin and Padlet, SFL support for both students and parents, close working relationships with providers offering alternative pathways (apprenticeships, foundation courses, BTEC) and preparing for the transition to university life (accommodation, budgeting, wellbeing, life skills and friendships).



Please check out our [Padlet](#) for further information and an overview of our events.



Ms Howes
Looks after students in *Sina* and *1*



Ms Norman-Hunkin
Looks after students in *Majid* and *3*



Ms Prince
Looks after students in *Fihri* and *Gibran 2*

Sixth Form Student Leadership

Tier 1 - 2026-2027
STUDENT EXECUTIVE



Head Boy
Armaan



Head Girl
Emilia



Head Girl
Sidonie



Head Boy
Arit



Fihri



Gibran



Majid



Sina



Ved



Kazim



Aleena



Max



Eshal



Ranbir



Rami



Ayana

STUDENT INCLUSION LEADS



Sam



Mihika



Noah



Ananthi



Kiren



Vivienne



Maryam



Kabir

SPORTS CAPTAINS

ECO-COMMITTEE

INNOVATION COMMITTEE



Kyra



Ishaan



Dhyana



Hayah



Riya



Maya



Arnav



Maya

CULTURAL COMMITTEE

CHARITY AND SERVICE LEADS

MEDIA COMMITTEE

CAREERS CAPTAINS



Samarth



Zoya



Emaan



Yizhang



Vanessa



Lazaros

WELLBEING COMMITTEE



Flora



Armaan



Bruno

Student Leadership

Student Agency

Two members of each form are elected to the Year Council. The Year Council meets fortnightly and elects two representatives to sit on the Student Council, which is chaired by the College Executive (Head Boys and Head Girls). In addition to the formal meetings, we encourage student feedback through multiple channels throughout the year.





Jumeirah College

GUIDELINES



Personal Presentation and Uniform

Personal presentation is very important. The aim of our uniform is for students to present a neat, business-like appearance at all times and to demonstrate pride in being members of Jumeirah College. A high standard of personal appearance is expected of all students at all times, both inside the College campus and outside in the community. Full and correct uniform must be worn in College and whilst travelling to and from the College. This also applies after school and travelling home after activities and on all school trips unless otherwise informed by the trip leader.

We particularly ask for parents' support and cooperation in this respect to ensure that students represent themselves, their families and Jumeirah College well in the Dubai community. If these requirements are not met, the student will be requested to amend this with immediate effect. If this is not possible they will be required to remain at home until such time as they can.

In addition to the Key Stage and gender specific guidance below, please note the following:

- Shirts/blouses should be of an appropriate size (not overly large/short) and trousers should not be short/ankle length.
- Shoes should be leather and polished regularly (see acceptable shoes page).
- When sweaters are not being worn they should be stored in the student's locker.
- Students wear full uniform to all Parent Teacher Consultations and any after school formal events.
- No visible body modifications e.g. tattoos or piercings (Girls: other than one stud earring in each lobe) are allowed.
- Students' hair must be of their natural colour. Students are not permitted to dye any part of their hair.
- All students are permitted to wear a watch.

Heads of Year reserve the right to determine whether a hairstyle is acceptable/unacceptable, in line with the above-mentioned criteria.

The uniform is compulsory throughout the College and should be purchased online through Threads at www.threadsme.com an order form can be faxed to 04 340 9638 or uniform can be bought directly from the Threads store on the ground floor (G09) of the Times Square Centre, off Sheikh Zayed Road. We advise that you plan this well in advance, as the company's stock can very quickly be depleted.

Threads support team: +971 4 813 5277 or email at support@threadsme.com

Key Stage 3 and Key Stage 4

Girls uniform and appearance:

- Short-sleeved white blouse with Jumeirah College logo
- Dark green mid-calf or ankle length skirt or dark green regulation trousers to foot/shoe level
- Dark green sweater with Jumeirah College logo
- Black leather, covered toe, flat low-heeled sensible shoes
- Black or white plain socks
- Head scarves should be black, white, green or burgundy
- Girls are permitted to wear one stud in each earlobe
- Students are not permitted to wear nail varnish/false nails
- Girls are not allowed to wear any make up or apply products to their face.
- No rings, bracelets or necklaces should be worn
- PE Kit is only permitted on days when students have PE on their timetable

Girls hair:

- Girls' hair should be tied back fully.
- Girls may choose to style their hair in plaits, ponytail or bunches as long as their hair is tidy and is fully back. (There should not be any shaved or dramatically short sections.)
- The sensible use of hair accessories is acceptable to keep hair orderly and neat, e.g. Alice band, hair band, clips, slides, elastic bands etc. as long as they are plain and of a matching College colour, i.e. white, dark green, burgundy or black.

Boys uniform and appearance:

- Short-sleeved white shirt with Jumeirah College logo
- Dark green regulation trousers to foot/shoe level
- Dark green sweater with Jumeirah College logo
- College tie - should be tied in a neat knot that covers the fastened top button, the Jumeirah College logo should be clearly visible
- Plain black leather belt (large logos on the fastening are not allowed)
- Black leather traditional, logo free shoes
- Plain black socks only
- Boys' shirts should be properly tucked in at the waist at all times.
- PE Kit is only permitted on days when students have PE on their timetable

Boys hair:

- Boys' hair must be well above the collar at the back, above the ears and off the face
- Short hair (no shorter than a No 3 barber cut) is acceptable
- Boys' hairstyles should be neat, without any hair accessories, and should not be elaborate or exaggerated in style, no undercut, no shaved in designs
- Boys are not permitted to have braided, beaded, or cotton hair wraps in their hair
- Boys are not permitted to have mullets, highly spiked hair or heavily asymmetrical cuts
- In KS3 & 4 boys are expected to be clean shaven every day
- Shaving of eyebrows or the addition of shaved lines or patterns is not permitted



Key Stage 5

The Sixth Form Dress Code must be strictly adhered to at all times and can be found in the student planner.

Girls uniform and appearance:

- Short-sleeved white blouse with Jumeirah College logo and maroon piping (ask for Sixth Form blouse)
- Long black skirt or black regulation trousers, with no back pockets, foot/ shoe level
- Black leather, covered toe, flat low- heeled sensible school shoes (below 5 cm at the back, not boots, trainers, sandals or slipper style and logo free)
- Black plain over-the-ankle socks
- Black V-neck sweater, with Jumeirah College logo
- Head scarves should be black, white, green or burgundy
- Girls are permitted one stud in each earlobe, one bracelet, one gold or silver necklace and one ring. These should be discreet
- Discrete makeup may be worn if it is appropriate for a business environment
- Nail varnish may be worn as long as it is clear or French manicure. Nail extensions are not permitted

Girls hair:

- Girls' hair should be clipped back fully off the face at all times
- There should not be any shaved or dramatically short bits
- The sensible use of hair accessories is acceptable to keep hair orderly and neat, e.g. Alice band, hair band, clips, slides, elastic bands etc. as long as they are plain and of a matching College colour, i.e. white, dark green, burgundy or black

Boys uniform and appearance:

- Short-sleeved white shirt with Jumeirah College logo and maroon piping (ask for Sixth Form shirt)
- Black regulation trousers, with no back pockets, to foot/shoe level
- Plain black leather belt (large logos on the fastening are not allowed)
- Black V-neck sweater with Jumeirah College logo
- Black leather traditional, logo free shoe
- Plain black socks
- Boys' shirts should be properly tucked in at the waist at all times
- Boys are permitted to wear own discreet gold or silver chain inside their shirt

Boys hair:

- Boys' hair must be well above the collar at the back and off the ears and face
- Short hair (no shorter than a No 3 barber cut) is acceptable
- Boys' hairstyles should be neat, without any hair accessories and should not be elaborate or exaggerated in style
- Boys are not permitted to have braided, beaded, or cotton hair wraps in their hair
- Boys are not permitted to have mullets, highly spiked hair or heavily asymmetrical cuts
- Boys are expected to be neatly shaven every day, no longer than length 1.5. Goatees/stylised beard designs are not permitted
- Shaving of eyebrows or the addition of shaved lines or patterns is not permitted



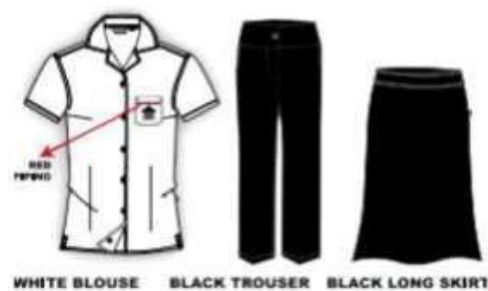
Girls – KS₃ & KS₄



Boys – KS₃ & KS₄



Girls – KS₅ (Sixth Form)



Boys – KS₅ (Sixth Form)



Winter wear Unisex V-neck Sweater

KS₃ & KS₄



KS₅ (Sixth Form)



Examples of **acceptable** school shoes
(must be smart black leather shoes)



Examples of **unacceptable** school shoes



PE Uniform

The PE Kit is compulsory for all students. All PE Uniform is available from the Surridge website:

<https://surridgesport.ac/school-selected/jumeirah-college>. There is a 48 hour delivery window for AED35 or alternatively parents can collect items from Surridge directly.

Please contact the email/helpline if there are any issues:

Surridge: info@surridgesport.ac (preferred method for contact) (Tel: 043 686510)



Year 7, 8 & 9

Girls

Compulsory for all:

- JC white polo shirt with house colour trim
- JC shorts, JC skort, JC navy-blue tracksuit bottoms or plain navy-blue leggings
- White socks
- Suitable sports trainers (not pumps or fashion trainers)
- JC swimsuit or plain navy-blue or black sports swimsuit
- JC swimming cap
- Towel for swimming lessons
- Poolside footwear for swimming lessons
- Goggles for swimming lessons (optional but recommended)
- Football boots suitable for astro-turf (optional)
- Water bottle

Other items:

- *Plain navy-blue or black modesty swimsuit can be worn for swimming lessons
- *Plain white base layer (skin) can be worn underneath the JC white polo shirt
- JC baseball cap (optional but recommended)
- JC ¼ zip performance top (optional)
- JC green football socks

Boys

Compulsory for all:

- JC white polo shirt with house colour trim
- JC shorts or JC navy-blue tracksuit bottoms
- White socks
- Suitable sports trainers (not pumps or fashion trainers)
- JC swim jammers or plain navy-blue or black sports jammers
- JC swimming cap
- Towel for swimming lessons
- Poolside footwear for swimming lessons
- Goggles for swimming lessons (optional but recommended)
- Football/rugby boots suitable for astro-turf (optional)
- Water bottle

Other items:

- *Plain navy-blue or black rash vest can be worn with the swim/ sports jammers for swimming lessons
- *Plain white base layer (skin) can be worn underneath the JC white polo shirt
- JC baseball cap (optional but recommended)
- JC ¼ zip performance top (optional)
- JC green football socks

Year 10, 11, 12 & 13

Girls

Compulsory for all:

- JC white polo shirt with house colour trim
- JC shorts, JC skort, JC navy-blue tracksuit bottoms or plain navy-blue leggings
- White socks
- Suitable sports trainers (not pumps or fashion trainers)
- Football suitable for astro-turf (optional)
- Water bottle

Other items:

- *Plain white base layer (skin) to wear underneath the JC white polo shirt
- JC baseball cap (optional but recommended)
- JC ¼ zip performance top (optional)
- JC green football socks
- JC swimsuit, plain navy-blue or black sports swimsuit or plain navy-blue or black modesty swimsuit along with the JC swimming cap if selecting aquatic activities

Boys

Compulsory for all:

- JC white polo shirt with house colour trim
- JC shorts or JC navy-blue tracksuit bottoms
- White socks
- Suitable sports trainers (not pumps or fashion trainers)
- Football/rugby boots suitable for astro-turf (optional)
- Water bottle

Other items:

- *Plain white base layer (skin) to wear underneath the JC white polo shirt (optional)
- JC baseball cap (optional but recommended)
- JC ¼ zip performance top (optional)
- JC green football socks
- JC swim jammers or plain navy-blue or black sports jammers along with the JC swimming cap if selecting aquatic activities

PE Uniform

Sports Uniform

Students who represent JC in a sports team are required to purchase the appropriate JC Performance Kit as follows. This kit is worn for all sports training sessions, ECAs, and fixtures, and serves as the official playing kit. Each shirt will be assigned a unique squad number that is allocated at production to students. The Performance Kit is for sports ECAs only and should not be worn for PE lessons.

Football/ Rugby

- Students participating in Football and/or Rugby are required to purchase the green JC Performance Shirt. This should be worn for all training sessions and fixtures with the green JC PE shorts, football socks, and appropriate trainers or boots. Shin guards (football) and a gum shield (rugby) are compulsory for all students.

Basketball/ Athletics

- Students participating in Basketball and/or Athletics (including Aquathon) are required to purchase the green JC Performance Vest. This should be worn for all training sessions and fixtures with the green JC PE shorts, white socks, and trainers. If students wish to wear a layer underneath the vest, it must be a plain white skin or base layer.

Netball

- Students participating in netball are required to purchase the white netball dress (if not already owned). This is for fixtures only and should be worn with white socks and trainers.

Cricket

- Students participating in cricket are required to purchase the green JC Performance Shirt. This should be worn for all training sessions and fixtures with green JC cricket trousers, white socks and trainers.

Swimming

- Students in the JC Swim Squad are required to wear the JC swimsuit or plain navy-blue or black sports swimsuit (girls) or JC swim jammers or plain navy-blue or black sports jammers (boys) along with the JC swimming caps; this is compulsory for all swimmers. Students are also required to purchase the JC Performance Shirt, which should be worn over their swim kit with their green JC PE shorts when attending competitions, galas and swimming events.



PE and Sports Kit Guidelines

- All students are permitted to wear their JC PE kit, including white socks and sports trainers, to school on their PE day or on days when they have a before-school ECA.
- If students have sports ECAs before school and do not have their PE lesson on the same day, they must bring their formal JC uniform with them to change into afterwards.
- The JC PE kit is not permitted to be worn to school on days when students have an after-school ECA only; students must change into their kit at the end of the day for this.
- If a student has a lunchtime ECA, only trainers are required; these can be worn with the formal JC uniform.
- The green performance kit is not to be worn for PE lessons or around school; this is for ECAs and fixtures only. This may require students changing their top or into their formal JC uniform following a before-school ECA.
- Black leggings are not permitted; leggings must be plain navy blue.
- If students do not have the full, correct JC PE kit as outlined above, they should come to school in their formal JC uniform and bring their PE kit with them to change into for the lesson, along with a note for their PE teacher explaining the missing or incorrect items. They will then be expected to change back into their formal JC uniform at the end of the lesson.
- The JC green jumper (KS3 and KS4) or JC black jumper (KS5) should not be worn with the JC PE kit. If students need an additional layer over their PE kit, they are required to wear the ¼ zip performance top, which is available for purchase on the Surridge Sports website.
- All students are required to bring a full water bottle and may wear any additional PE kit items as listed on the Surridge Sports website.
- Hair must be tied back from the face, and all watches and jewellery (including earrings) must be removed for health and safety reasons. Earrings may only be taped if they are newly pierced; we allow a grace period of six weeks to accommodate this, after which they must be removed for lessons. As a department, we recommend that students do not wear earrings on days when they have PE or a sporting ECA, particularly if they find them difficult to remove or are concerned about losing them.
- Any valuables brought into school should be stored in lockers during PE lessons and sports ECAs.



PE & Sports Kit



Student Resources

A school bag is required that will fit into the lockers provided. The bag should be strong enough to adequately protect books. Students do not carry their bags to their lessons, they carry only their books and equipment required for two lessons at a time, thus avoiding having to carry heavy books and bulky bags.

Every student is expected to provide the following basic items of equipment:

Pencil case	Black or blue ball point pens	Pencils
Pencil eraser	Highlighter pens	Coloured pencils
Mathematics set	Glue/Sellotape	Pair of compasses
Pencil sharpener	Ruler 12"/30 cm	Calculator*
Sports cap water bottle	Standard headphone/earphones (3.5mm jack)	

**If purchasing a new calculator, please ask the Mathematics Department for advice (p.tank.jcd@gemsedu.com).*

Fountain pens are not allowed in the College and must not be used in any work.

Textbooks will be issued to students on loan by each department. Students will be expected to keep these in excellent condition and to pay for any loss or damage to College property. Students should not decorate, graffiti, highlight, write in pen or deface any book. GCSE students are required to return all their textbooks to their subject teachers after sitting their final exams, to avoid replacement fees.

Bring your Own Device (BYOD).

Jumeirah College operates a Bring Your Own Device policy, where students are required to have a laptop at school each day. Students must adhere to the Student Code of Conduct, as well as all policies such as the Jumeirah College Digital Devices Acceptable Uses Agreement (DDAUA).

If a student's device is broken and sent for repairs and they do not have an alternative/spare device, parents should email their Head of Year to request the loan of a school device.

Devices and Technology

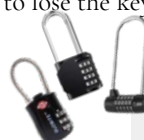
When purchasing a device for school use, the following are preferred:

- A Windows 11 laptop, or
 - An Apple MacBook running macOS 15 (Sequoia) or above
- Our systems will also support the devices below. These may be used where students are already familiar with them, though we discourage iPads, as students often encounter compatibility issues:
- iPad running iPadOS 18 or above
 - Chromebook with the latest updates installed

As a guide, any laptop or tablet purchased new in 2025 or 2026 will already meet these requirements. Whichever device is chosen, please ensure the operating system is kept up to date throughout the year so that students can access all required platforms without difficulty.

Student Lockers

Every student is provided with a locker and expected to bring their own lock. Please purchase a mini combination lock for your son/daughter's locker; this will be essential to store any books, laptops, PE kit and personal belongings safely. Please do not purchase a key lock as students tend to lose the keys which results in having to cut the lock off in order to gain access. The width of the lock must be no less than 6mm. Students are responsible for the general upkeep of their lockers, any damage to these lockers will incur a cost.



Food and Drink

Please ensure that your child brings a packed lunch and water for the school day. Food and drink can be consumed during break and lunch in allocated areas of the school and we have plenty of outdoor seating around the campus for students' use.

In keeping with local culture and students with allergies, no pork or nuts (or products containing nuts) should be brought into College, as well as any soda, cake/cupcakes, doughnuts (sugary food) as the school promotes healthy eating.

Canteen Information

We have an on-site canteen operated by Slices, which offers healthy home cooked meals for students. Generally a meal will cost around AED 15-20. However, there are snacks, fruits, wraps, salads and water as well.

Students will make use of their student IDs to purchase any items as the canteen operates on a cashless system. New students will receive their student ID's, usually within the first couple of weeks on joining the school, after their school photograph has been taken. During this time when students do not have a card, cash will be accepted in the canteen.

Below are the steps to charge money on your son/daughter's student ID:

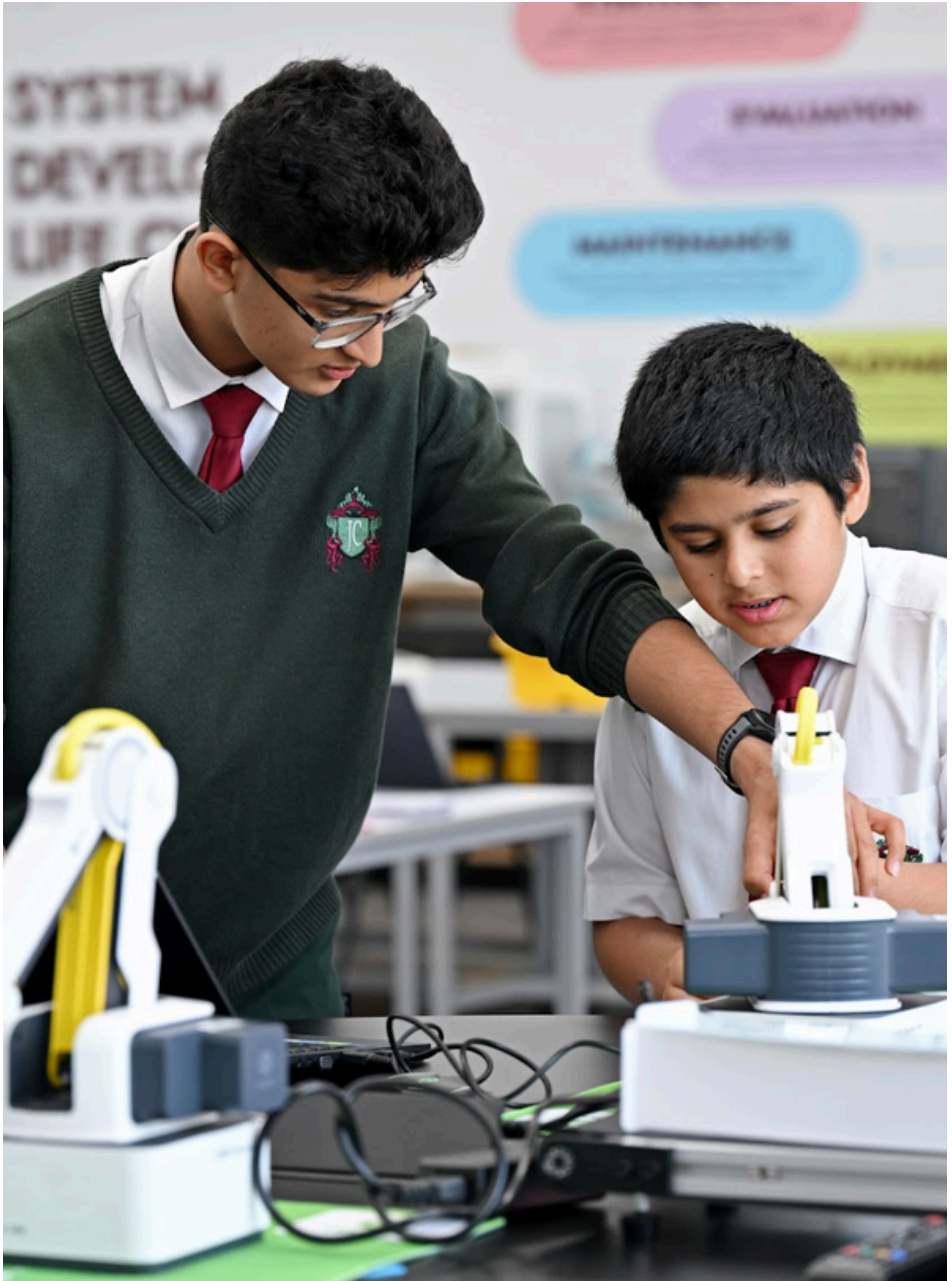


1. Go to Slices click on Register Now.
2. Complete the necessary details and click on Next to Add Child
3. Add your son/daughter's information
4. Add your son /daughters School Information and Student STS School Card Id
5. Add your son/daughters Physical Information, birth date, blood group, height and weight. (This is optional but would aid in improving the accuracy of the nutritional insights and information that will follow in the short term)
6. Add your son/daughters Diet Information (Optional)
7. Add your son/daughter's allergies information (Optional fields - please note that selecting Allergens will help ensure your child would not be able to order food at the canteen that may contain Allergens)
8. Well done! Your child is now Registered with Slices.
9. To top up the account, simply click on "TOP UP" and to add another child, click on "Continue to List of Children".
10. You can then choose to either click on the prepopulated set amount AED 100, AED 300 or AED 500, or enter a custom amount to top up the account with your chosen method of payment.

The top up amount will go to your parent account first which you as parent can see on the top right-hand side under your name. This will allow you to transfer / add balances from your account to your individual child's account. To top up any desired amount on your child's account, click on your child's name and click the Top Up button. The corresponding amount from your parent balance will then be transferred to the child.

If you have any questions or concerns please let us know at support@slices.ae









Jumeirah College

COMMUNICATION

The College uses GEMS connect to keep students and parents fully informed of all upcoming events and calendar changes. Kindly note email is a preferred method of communication as staff are in lessons during the day. Please be advised that staff have a 48 hours in which to respond.



Download the app on your Android or iOS device. When prompted for a username and password, use the same login details you currently use for the GEMS Parent Portal.

If you experience any difficulties logging in, our reception team will be happy to assist. Please email jcd_reception@gemsedu.com or call the College at 04 395 5524.

Once you are logged into the app, you can link siblings so that only one username and password is needed.

The app is a secure platform for payments and, like the parent portal, it has been designed to provide all the information you need in one place as a parent. If you have any queries, please contact the reception team, who can refer you to the Parent Relations Executive.

The GEMS Connect App allows you to access and edit or view student information, pay fees, track attendance, view timetables and assessment reports, manage bus transport, and submit leave requests, among other features. You will also have access to the GEMS Rewards App and, most importantly, school communications.

- | | | |
|---|--|--|
|  Comprehensive Dashboard
Provides a holistic overview of all student and school related information |  Calendar Viewing
Access school calendar and events |  Efficient Attendance Module
View student attendance and apply for leave |
|  Intuitive Notifications
Related to student schedules, activity alerts, bus location and more |  Communication Platform
to enhance information sharing and provide feedback |  GEMS Genie
Chat with our AI powered chatbot to get answers to general queries and facilitate administrative assistance |
|  Academics Monitoring
To keep track of academic progress and access reports |  Enhanced Fees Management
View and manage payments for all children in one place |  Transport Management
Track in real time and notify changes to student's pickup/dropoff |
|  Activities
View, enrol and pay for activities |  Exhaustive Timetable
View class timetable with associated teachers |  Parents & Student Information
view and update parent and student information |
|  In-App information
View and redeem accumulated GEMS Rewards points and keep up to date with latest offers |  School Search & Enrolment
Enables informed school search options with ability to filter by curriculum and location |  Inbuilt Social Feeds
Keep up to date with what's happening in your school and the GEMS Education network |

Student Planner



All students have an electronic planner which contains information regarding our policies and procedures, this can be referred to on a daily basis. Some students also record their homework in the planner. All JC staff email addresses are listed in the planner, parents can reach out to us via email at any time.

ClassCharts



Students and parents should check Class Charts daily for updates on academics, sports, pastoral care, and events. It tracks achievement and behaviour points, providing context and monitoring progress.

PTC & Reports



Parents receive two reports per year, available on GEMS Connect, providing insights into progress. Additionally, there are two Parent-Teacher Conferences (PTC) per year group per year (except Year 9), offering the opportunity to discuss academic development. We also deliver student-led face-to-face conferences, where students take ownership of their learning and practice clear communication.

WhatsApp & Social Media



Instagram, Facebook, LinkedIn and Twitter are updated daily, celebrating student achievements and showcasing life at JC. Class Reps shares key reminders in official WhatsApp groups. A big thank you to them for their dedication to JC communication. A link to join the JC WhatsApp group will be emailed to parents at the beginning of each academic year.

Email & Bulletin



Email - for two-way communication teachers will email you directly. All email addresses are in the student planner and you are welcome to email teachers, Heads of Year or Heads of Department as needed. We have a 24 hour response policy.

Every Friday our PRE will send out the weekly bulletin containing a link to each individual Year Group bulletin with upcoming key information and assessment dates.

Parent Partnership Programme & PEMS



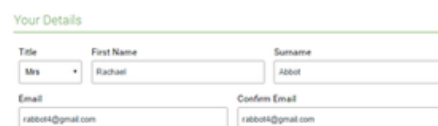
A number of face-to-face and online Parent Partnership Programme (PPP) sessions are held throughout the year, on topics from reports to wellbeing to academic success. These are advertised via ClassCharts and on the weekly bulletin. In addition, face-to-face Parent Engagement Meetings (PEMs) are held ahead of any large school trip to enable parents to receive necessary information and ask questions.

Some Parents Evenings will be conducted online using the School Cloud platform. Please find guidance below for booking appointments and accessing them on the evening. Browse to <https://jumcoll.schoolcloud.co.uk/>

HOW TO BOOK APPOINTMENTS

Step 1: Login

Fill out the details on the page then click the Log In button.
A confirmation of your appointments will be sent to the email address you provide (prior to PTC)



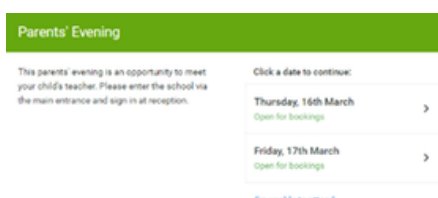
Your Details

Title: Mrs, First Name: Rachel, Surname: Abbott

Email: rabott4@gmail.com, Confirm Email: rabott4@gmail.com

Step 2: Select Parents' Evening

Click on the date of the Parent Teacher Conference
Unable to make all of the dates listed? Click I'm unable to attend.



Parents' Evening

This parents' evening is an opportunity to meet your child's teacher. Please enter the school via the main entrance and sign in at reception.

Click a date to continue:

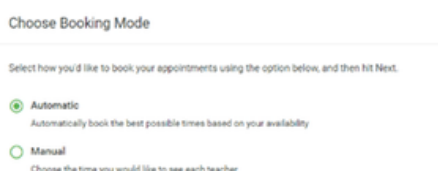
Thursday, 16th March
Open for bookings

Friday, 17th March
Open for bookings

I'm unable to attend

Step 3: Select Booking Mode

To pick the times to book with each teacher, choose Manual.



Choose Booking Mode

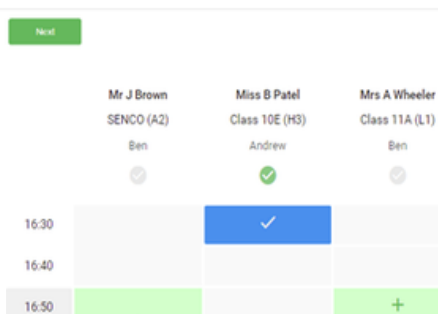
Select how you'd like to book your appointments using the option below, and then hit Next.

☒ Automatic
Automatically book the best possible times based on your availability

☐ Manual
Choose the time you would like to see each teacher

Step 4 (Manual): Book Appointments

- Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable.
- To change an appointment, delete the original by hovering over the blue box and clicking Delete. Then choose an alternate time.
- You can optionally leave a message for the teacher to say what you'd like to discuss, or raise anything beforehand.
- Once you're finished booking all appointments, at the top of the page in the alert box, press click here to finish the booking process.



Mr J Brown (SENCO (A2))
Ben

Miss B Patel (Class 10E (H3))
Andrew

Mrs A Wheeler (Class 11A (L1))
Ben

16:30, 16:40, 16:50

Step 5: Completed

All your bookings now appear on the My Bookings page. An email confirmation has been sent and you can also print appointments by pressing Print. Click Subscribe to Calendar to add these and any future bookings to your calendar.

To change your appointments, click on Amend Bookings.



My Bookings

Teacher	Student	Subject	Room
Mr J Brown	Ben	SENCO	A2
Miss B Patel	Andrew	Class 10E	H3
Mrs A Wheeler	Ben	Class 11A	L1

HOW TO ATTEND APPOINTMENTS

- On the day of the video appointments, login to Parents Evening <https://jumcoll.schoolcloud.co.uk/> using your specific details.
- Once logged in you will see a notice that you have upcoming video appointments and under this the details of the event, along with a Join Video Appointments button. This will become available 60 minutes before your first appointment. When you click Join Video Appointments the video call screen will be displayed. You may at this point be asked if you wish to allow access to your camera/microphone, in which case please click yes
- You will also see the remaining time for the appointment counting down in the blue bar at the top of the screen
- If you have a consecutive appointment scheduled the screen will display a Start Next Appointment button. When you are ready to proceed, click on it. If you do not have a consecutive appointment, but you have not completed your final scheduled appointment you will see a countdown telling you how long until the start of your next appointment.
- Once your final appointment for the evening is complete you will see a message advising you of this.

Purpose

At Jumeirah College we acknowledge that, from time to time, parents may wish to register a concern or even a complaint about the school or the work undertaken. Such complaints will be appropriately dealt with and the outcome communicated with the parents.

Complaints regarding school matters should, preferably, be made in the following order:

- If a parent wishes to question a decision made by the school, then the parent should meet the person directly involved in that decision. If the parent is still not satisfied, then he/she should meet with the Head of Department or Head of Year, depending on the specific issue.
- If the issue is still not resolved, then the parent can schedule to meet with one of the Senior Leadership Team. If this has not solved the issue the Parent can then make an appointment to meet with the Principal of Jumeirah College.
- *If the issue is still not resolved after this stage*, then the parent should write an official letter to the 'Chief of Schools' at GEMS. GEMS will be required to set up a committee comprised of a teacher, a parent, a school leader and a member of the board of governors. None of the members of the committee shall have any connection to the original concern or complaint. The committee shall study the matter and within 10 working days issue a written report to both the Principal of the school and to the parent.
- If the parent is still not satisfied, then the parent has the right thereafter to refer the matter to KHDA by contacting the Compliance and Resolution Commission on CRC@khda.gov.ae.

Who was consulted?

In drafting this policy it has been discussed with College Principal / the Senior Leadership team and the local advisory board.

Roles and responsibilities of Principal and other staff:

- The Principal is responsible for ensuring the Complaints policy and procedures are implemented in school and for ensuring any complaint is investigated.
- School staff are responsible for implementing the Complaints policy and for reporting any complaint to their direct line manager.



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jcd_reception@gemsedu.com

GEMS
EDUCATION